


Ongoing Producer Compliance

Tending the Orchard Year Round



A large, spreading tree with green foliage in a grassy field. The tree has a thick trunk and many branches that spread out in all directions, creating a wide canopy. The leaves are a vibrant green, and the background shows more trees and a clear sky.

Pruning and Grafting Transplanting Propagating Cross-Pollination Tools To Tend the Grove

Pruning and Grafting “Affiliations”

You must notify the LDI when a new employee, officer, director other person who will be soliciting insurance on behalf of your agency is hired, appointed or otherwise comes into the picture. Commonly called an “affiliation”.

Pruning and Grafting “Affiliations”

You must notify the LDI when an employee, officer, director other person who was previously affiliated with the business departs.

A large, spreading tree with green foliage in a park setting. The tree has a thick trunk and many branches that spread out in all directions, creating a large canopy. The leaves are a vibrant green, and the background shows a grassy field and other trees in the distance.

Pruning and Grafting “Affiliations”

These notifications must be made
within thirty days of the change.



Transplanting Address Changes

Every licensed producer must notify the LDI of a change in mailing, resident or business address within 30 days of the date of the change.

Propagating Branch Offices

Any time a branch office is opened or closed, the producer must notify the LDI of the address for that office.

A large, leafy tree with a thick trunk and many branches, standing in a grassy field. The tree is the central focus of the image, with its branches spreading out in all directions. The leaves are a vibrant green, and the background is a soft, out-of-focus landscape with more trees and a clear sky.

Cross-Pollination

Change from Individual to Business Entity

If you form a corporation, partnership, LLC or other business entity, that entity must be licensed.



Tools to Tend the Grove

The Industry Access Portal of the LDI website contains numerous tools to help you with tracking your license information and updating it.

Tools to Tend the Grove

- Branch office notifications
 - Address changes
 - Email address changes
 - Business phone changes
 - Track appointments
- Track CE information (individual licenses)
 - Renew licenses
- (COMING SOON) Update Affiliations

LDI Contacts

- Main Producer Licensing Phone
225-342-0860

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