



SUMMARY OF RULES & REQUIREMENTS FOR CONTRACTORS

The following is a summary of eligibility requirements and prohibitions against conflicts of interest for Contractors participating in the Louisiana Fortify Homes Program (LFHP).

LFHP CONTRACTORS – ELIGIBILITY

To be eligible to participate in the LFHP, a Contractor must:

- Maintain and provide current copies of all certificates, licenses, and proof of insurance coverages with the LFHP.
- Hold a valid residential license or home improvement registration issued by the Louisiana State Licensing Board for Contractors (LSLBC).
- Be in good standing with the LSLBC.
- Hold any other valid state or jurisdictional business licenses or work permits required by law in Louisiana.
- Maintain a general liability policy with \$1,000,000 in liability coverage.
- Maintain a workers' compensation policy in compliance with Louisiana law.
- Provide a FORTIFIED certification issued by the Insurance Institute for Business and Home Safety (IBHS) or its successor.
- Be listed on the IBHS Directory as an approved Contractor at www.fortifiedproviders.com.
- Comply with vendor payee requirements and all regulatory and tax laws governing businesses in Louisiana.
- Maintain internet access and have a valid, active email address on file with the LFHP.
- Avoid conflicts of interest in any work performed on projects funded by LFHP grants.
- Agree to follow all LFHP rules and procedures as established by the Commissioner.

LFHP CONTRACTORS – PROHIBITIONS AGAINST CONFLICTS OF INTEREST

LFHP Contractors must comply with the following rules to avoid actual or perceived conflicts of interest:

- Contractors are prohibited from having a financial interest in any project for which they perform work toward a FORTIFIED designation other than for payment on behalf of the Homeowner by the LFHP.
 - Contractors are prohibited from acting as a Home Evaluator for a FORTIFIED designation on any project funded by an LFHP grant.
 - Contractors have a duty to report any potential conflict of interest to the LFHP prior to commencing work on any job funded by an LFHP grant.
- ❖ **The LFHP reserves the right to remove a Contractor from the list of LFHP-approved Contractors at any time for failing to comply with these eligibility requirements or prohibitions against conflicts of interest in accordance with *Regulation 126, § 18203(C)* or as otherwise articulated in any other pertinent regulatory or statutory provision. The LFHP reserves the right to conduct random inspections of invoices, contracts, business records, and similar documents or materials of any Contractor participating in the LFHP.**

I certify that I have read and agree to comply with all rules, prohibitions, and policies set forth herein regarding the Louisiana Fortify Home Program (LFHP). I also agree that while working as an LFHP Contractor, I shall be fully and solely liable for any and all damages resulting from defective workmanship, improper installation, use of faulty or defective materials, or failure to comply with LFHP specifications, rules, or policies. I further agree to indemnify, defend, and otherwise hold harmless the State of Louisiana, Louisiana Department of Insurance, and LFHP from any claim, suit, judgment, or award resulting in whole or in part from my work and participation in the LFHP. I acknowledge and agree that the LFHP has the right to withhold, suspend, or cancel any payments for the failure to complete and timely deliver a FORTIFIED designated and certified roof or other product, and I understand that a failure to comply with any LFHP rule, prohibition, or policy may result in additional adverse consequences against me, including, but not limited to, removal from the LFHP.