



## LOUISIANA DEPARTMENT OF INSURANCE

JAMES J. DONELON  
COMMISSIONER

### BULLETIN 2022-10

**TO: ALL INSURERS INCLUDING SURPLUS LINES INSURERS**  
**FROM: JAMES J. DONELON, COMMISSIONER OF INSURANCE**  
**RE: HANDBOOK FOR ADJUSTING CATASTROPHE OR EMERGENCY CLAIMS AND CERTIFICATION FORM**  
**DATE: DECEMBER 28, 2022**

Bulletin 2022-10 is being issued to all insurers including surplus lines insurers (insurers) to provide notice that during the 2022 Regular Session, the Louisiana Legislature enacted Acts 2022, No. 575 (Act 575), which goes into effect on January 1, 2023. Act 575 amended La. R.S. 22:1667 pertaining to catastrophe or emergency claims adjuster registration and the Handbook for Adjusting Catastrophe or Emergency Claims (the Handbook).

Pursuant to La. R.S. 22:1667, individuals employed or retained by an insurer and brought into the State of Louisiana for the purpose of investigating or adjusting losses resulting from a catastrophe or emergency are not required to be licensed as adjusters. However, individuals employed or retained for this purpose shall be registered by the insurer with the Louisiana Department of Insurance (LDI).

In accordance with La. R.S. 22:1667, the LDI has prepared the Handbook, which provides guidance for adjusting claims in the State of Louisiana and provides relevant information for evaluating property damage arising out of an emergency or disaster. The Handbook can be found at <https://ldi.la.gov/industry/producer-adjuster/emergency-adjuster-registrations>.

Within ten (10) days of registration, adjusters registered pursuant to La. R.S. 22:1667 shall certify that they have read and understand the most recent edition of the Handbook using the certification form located in Appendix A of the Handbook. Completed certification forms shall be maintained by each insurer employing or retaining the adjuster and shall be made available to the LDI upon request.

If there are any questions or concerns regarding Bulletin 2022-10, please contact the Deputy Commissioner for the Office of Licensing at (225) 219-5941 or electronically at [public@ldi.la.gov](mailto:public@ldi.la.gov).

Baton Rouge, Louisiana, this 28th day of December 2022.



JAMES J. DONELON  
COMMISSIONER OF INSURANCE