

Questions & Answers

RFP# 3000014585

Staff Augmentation for Departmental Application Systems

1. Is there an allocated budget for this project and what is the amount? **Yes, \$874,800 per fiscal year.**
2. Due to the current coronavirus outbreak, is physical submission a must requirement and may I suggest email alternatives? **Due to the current Coronavirus outbreak, LDI will no longer be accepting physical hard copy proposals. Section 1.7 Proposal Submittal will be revised to read procedures for electronic submission. Refer to Addendum No. 1 for additional information.**
3. Do you anticipate extending the bid due date? **No.**
4. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid? **There are no additional details to be provided.**
5. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com? **No.**
6. Other than your own website, where was this bid posted? **On the Office of State Procurement's website on LaPAC – the Louisiana Procurement and Contract Network-<http://wwwprd1.doa.louisiana.gov/OSP/LaPAC/pubMain.cfm>; as well as The Advocate Baton Rouge Edition and The Advocate New Orleans Edition.**
7. Do we need to send the resumes along with the excel spread sheet for resource qualifications? **Refer to Section 1.9.6 Proposed Staff Qualifications.**
8. "On REQUEST FOR PROPOSAL" may I know about unit price and extended amount? **Unit price will be your proposed fixed monthly cost. Extended amount will be the proposed fixed monthly cost times twelve months.**
9. Can I call you if I have questions in completing the RFP? **Refer to Section 1.14.3 Blackout Period.**
10. Can you please provide the incumbent vendors previous bid documents? **To view the incumbent vendor's previous bid document, please use the following link: <http://ldi.la.gov/consumers/resources-publications/request-for-proposal>.**
11. What is the annual spend for this contract? **To be determined.**
12. If it is an ongoing project, is the existing contract with one or multiple vendors? **One**
13. Who are the existing vendors? **Tri-Core Technologies, LLC**
14. Is budget allocated for this project? **Yes.**
15. How many vendors do you intend to award? **One**
16. Please specify as to what was the total annual budget for Louisiana Department of Insurance's temporary staffing for the year 2017, 2018 and 2019. **The Louisiana Department of Insurance does not have any temporary staffing allocated to the IT Division.**
17. What is the contract term for this project? **The State shall have the right to contract for up to thirty-six (36) months with the concurrence of the Contractor.**
18. Are "1.8.2. Desirable Qualifications" specific to the vendor or for our proposed consultants? **These qualifications are desired for both.**

19. Do we need to submit resumes for each of the specified positions? **Refer to 1.9.6 Proposed Staff Qualifications.**
20. Is there an incumbent providing these services currently? If yes, please provide the incumbent details and the annual spending during the past three years. **Yes. Tri-Core Technologies, LLC. \$849,960 per fiscal year.**
21. Do we need to provide references for the proposed candidates also? **Refer to 1.9.6 Proposed Staff Qualifications.**
22. We understand that some minimum required # of hours for each resource is specified in the RFP, and the vendor will obviously invoice the actual number of hours spent every month when this number exceeds the minimum numbers against each resource. Since, the RFP requires dedicated resources and because these resources cannot be assigned to any other project, our question is will we be allowed to invoice the minimum # of hours specified in the RFP every month irrespective of the actual work performed? **This is a fixed monthly fee contract. The vendor's number of hours per month is for informational purposes only; however, they must be detailed on the monthly invoice.**
23. Does LDI have a current vendor providing these services? **Yes.** Are these requested services based on the recommendation of a current vendor providing a strategic or security assessment? **No.**
24. Do you plan to select a single vendor for this RFP or is it possible that multiple vendors will be selected to provide the requested services? **Single vendor.**
25. Under section "2.4 Technical Requirements", RFP stipulates that the Contractor will provide 24-hour maintenance and service support seven days a week during the Contract period. Response time for maintenance and service support shall be one hour or less. "Since the applications can be accessed remotely, is performance of the entire work allowed from an off-site location, from within USA?" **No.**